

# Virtual Meeting Norms and “Netiquette”

## 1. Be prompt :

- Login 5 minutes before meeting starts, stay entire meeting
- Take care of “personal business” BEFORE meeting (restroom, brush teeth, eat meal or snack, get dressed in FUSD standard of dress ([FUSD Dress Code](#)))



No eating



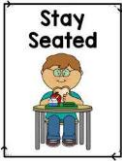
## 2. Be prepared:

- Have all books and supplies in front of you
- Be sure device is charged



## 3. Be productive:

- Practice SLANT (sit up straight, lean in toward camera and mic, attention to the lesson, nod head or other cue without being a distraction, track teacher and follow along)



## 4. Be polite:

- Mute mic unless called on to share
- Reply in chat with ONLY academic content during class meetings– no emojis or gifs
- Listen to others without interrupting
- Be aware of your surroundings (face a window or have light nearby, avoid distractions)



Silence Your Mic